

Template for personal introductions of the project participants – seniors as well as coordinators.

Task 1: "My personal introduction"

Photo of the person and a short introductory text in English, German and in a mother tongue.

Through these short introductions all participating persons, also those who may not take part in the personal meetings, to get to know each other a little. For that reason, these introductions should tell something about the person, his background and his motivation to join the project.

Please see the link below for a similar form of introduction used in the context of the project TownStories (translated into various languages)

http://www.gemeinsamlernen.de/townstories/arbeitsergebnisse/ulm/index_html?language=de&part=10

Or

http://www.gemeinsamlernen.de/townstories/arbeitsergebnisse/ulm/index_html?language=de&part=9

The introductory text can be accompanied by one or two additional thematic pictures.

Format and other specifications for personal introductions

Text formatting

The text and paragraphs should be as far as possible **unformatted except for bold and underline**, no tabs or similar paragraph formatting; written in Text Editor or Word: Arial or Times New Roman in black print; font size 12. Length; approx 300 words.

The name of the data should include the name of the person and a code for the language of the text (i.e. Gabriela Koerting_DE.doc).

Portrait

The portrait can also be a photo from an everyday situation, but the person should be well recognizable and possibly in close up.

The portrait should be of a **good quality** in **Jpeg** format, resolution 250 x 300 pixels.

The title of the portrait should include the first and the second name of the person (e.g.: Gabriela Koerting. Jpg).

Other images

Please do not integrate the images in the text but send them separately. Let us know the location in the text where each image belongs to by marking the relevant place in the text, for example: <image 1. Danube in sunshine>. Your image data should be named accordingly.

Also please give us the name of the author and/or the source of the image (also for copyright purposes - see Copyright below). If you would like to use a small explanatory text under the image please send it separately.

Copyright

Please observe the copyright laws. For that reason it is the best to use self-made photos. In case of images that you cannot create yourselves, please use only those images that are explicitly given free for common use.

There are also websites from which you can download images at a small fee or free of charge, such as Wikimedia Commons.

Example of a structure:

Name

I was born in and spent my childhood in(a short description of the place)

Since ... I live in (here should be some personal details such as profession, interests, family situation, etc.)

Danube means for me / my personal relationship to Danube is

I expect from the project Danube-Networkers...